

Renewal Units Options Chart

| AVIXA Certification Renewal Unit (RU) Options Chart* | | |
|---|--|--|
| Activity | RUs Available | Maximum RUs Allowed |
| Approved Non-Manufacturer Onsite or Online Course, Webinars | 1 RU per 1 hour of contact time | 30 RUs No limit (Only once per 24 months for the same course) |
| Approved Manufacturer Onsite or Online Course | 1 RU per 2 hours of contact time | 30 RUs No limit (Only once per 24 months for the same course) |
| Approved Book and Evaluation Tool | 2 RUs per book and completion of evaluation | 6 RUs per 12 months (Maximum of 3 books per 12 months) |
| Writing an approved Industry Related and Published Article or White Paper | 2 RUs per published article or white paper | 6 RUs per 12 months (Maximum of 3 articles or white papers per 12 months) |
| Industry Related College Course of 3-4 Credit Hours | 10 RUs per course | 30 RUs No limit (Only once per 12 months for same course) |
| Teaching an RU Approved Course | 1 RU per course hour and 1 RU for preparation per every 2 course hours | 30 RUs No limit (Only once per 6 months for same course) |
| AVIXA Certification Volunteer | 3 RUs (per 12 months) for each active volunteer capacity served | 3 RUs (per 12 months) for each active volunteer capacity served |
| 30 RUs required in a 3-year period. | | |

NOTE: Applicants and stakeholders should download the most up-to-date free edition of the CTS Candidate Handbook that may include important policy and procedure updates by going to the AVIXA website at www.AVIXA.org.
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